



FUNCTIONS AT



ORIENTAL  
TEAHOUSE



# WELCOME TO ORIENTAL TEAHOUSE CHAPEL STREET

☎ (03) 9826 0168

📍 455 Chapel St, South Yarra

✉ [chapelfunctions@orientalteahouse.com.au](mailto:chapelfunctions@orientalteahouse.com.au)

🌐 [orientalteahouse.com.au/functions](http://orientalteahouse.com.au/functions)

For a tasteful function with an oriental flair, you can rely on Oriental Teahouse. We can cater for intimate groups tailored to your own experience.

Our unlimited food and beverage packages are available for large groups of all kinds.

We have a function coordinator available on-site, dedicated to helping you make your function hassle free!







# UPSTAIRS: SOUL ROOM

Our cozy upstairs private space offers a comfortable and relaxed ambiance, ideal for intimate gatherings.

## OPENING HOURS

7 days from 12pm - Late

## INCLUSIONS

- Private Room & Bar
- Flexible Furniture
- Audio System
- Close access to bathrooms
- Banquet-Style seating available
- Has curtains to roll down and make more private

## MINIMUM SPENDS

Weekends incur a 10% surcharge.  
 Extended duration \$500 per hour additional minimum spend.  
 Please get in contact to enquire about minimum spends for your event.

## PERFECT FOR

- Group catch ups for loved ones
- Birthdays
- Team lunches / Company dinners
- Private corporate meetings

## CAPACITIES

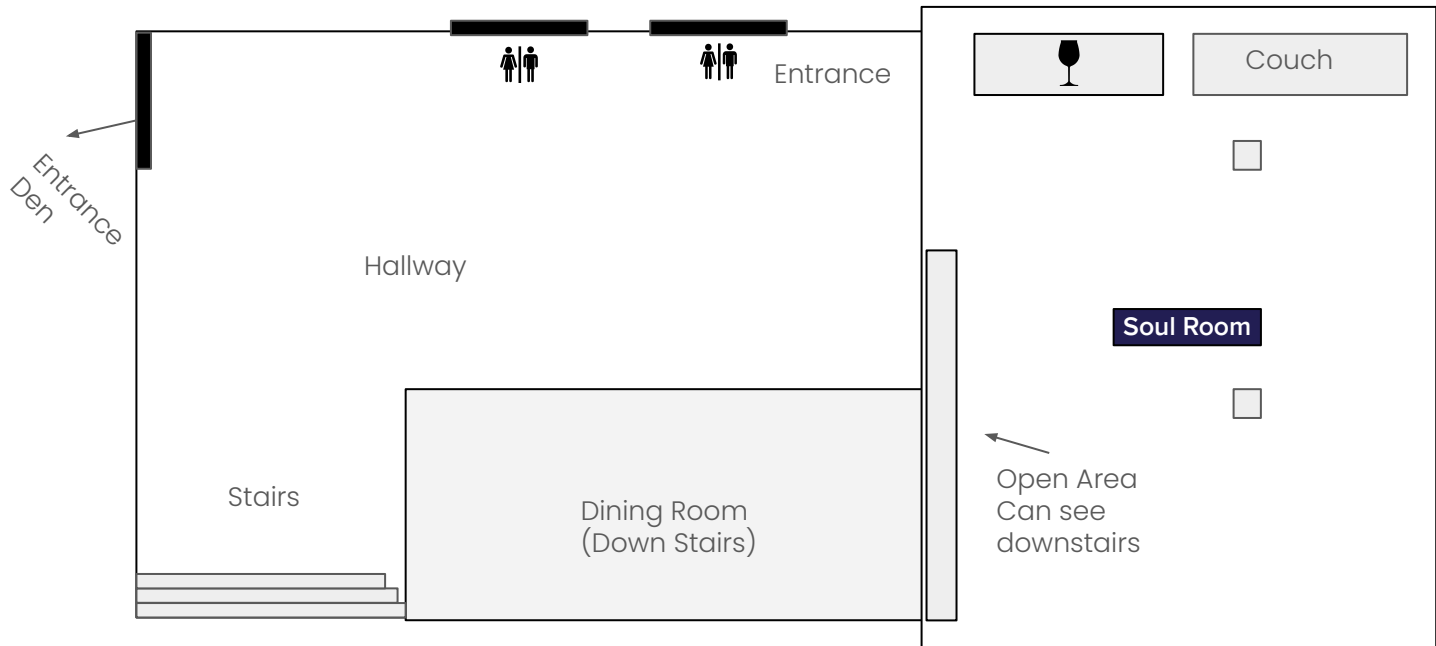
<b>Banquet Table</b>	<b>Multiple Tables</b>
12 - 15	24

**DEPOSIT**  
 20% of minimum spend amount



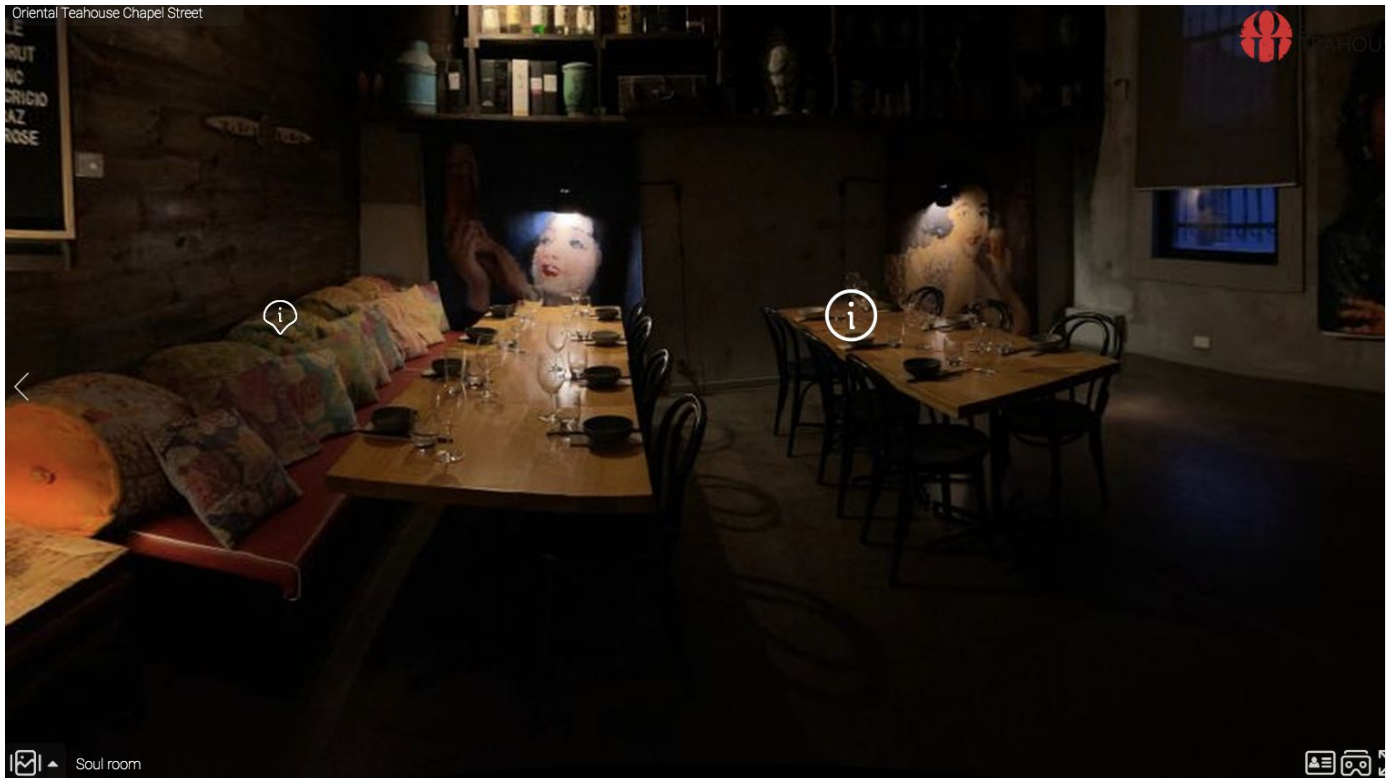
# UPSTAIRS: SOUL ROOM

## FLOORPLAN



## VIRTUAL TOUR

Click on the image or visit <https://www.klapy.com/tour/tGt0XnsIGJ>







## UPSTAIRS: THE DEN

Our highly sought-after function room. Ideal for groups of any size for both banquet style settings or stand up canapes. The room features a stunning bar that runs the length of the space, creating a captivating focal point when illuminated at night. The room is encircled by windows, with the remaining walls adorned with exquisite hanging drawings of women from 1970s Shanghai.

### OPENING HOURS:

7 days from 12pm - Late

### INCLUSIONS

- Private Room & Flexible Furniture
- Private Bar
- Audio System - Play your own music
- Amazing lighting with surrounding windows
- Dimmable lighting to set the mood
- Ability to accommodate: Projector Screen & Microphone

### MINIMUM SPENDS

Weekends incur a 10% surcharge.

Extended duration \$800 per hour additional minimum spend.

Please get in contact to enquire about minimum spends for your event.

### PERFECT FOR

- Staff Parties
- Corporate Work Events - EOFY, Christmas Parties! (canapes)
- Birthdays 30th, 21st, 18th, 50th, 60th
- Engagement Parties

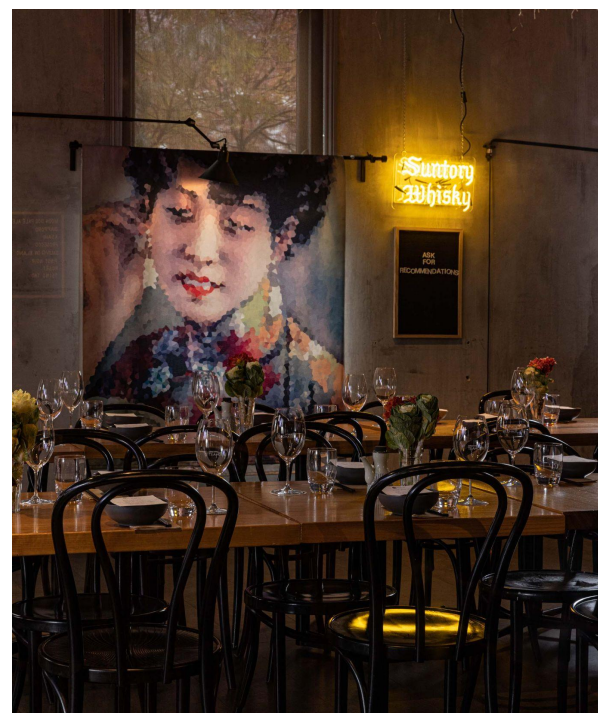
### CAPACITIES



20-45 40-80

### DEPOSIT

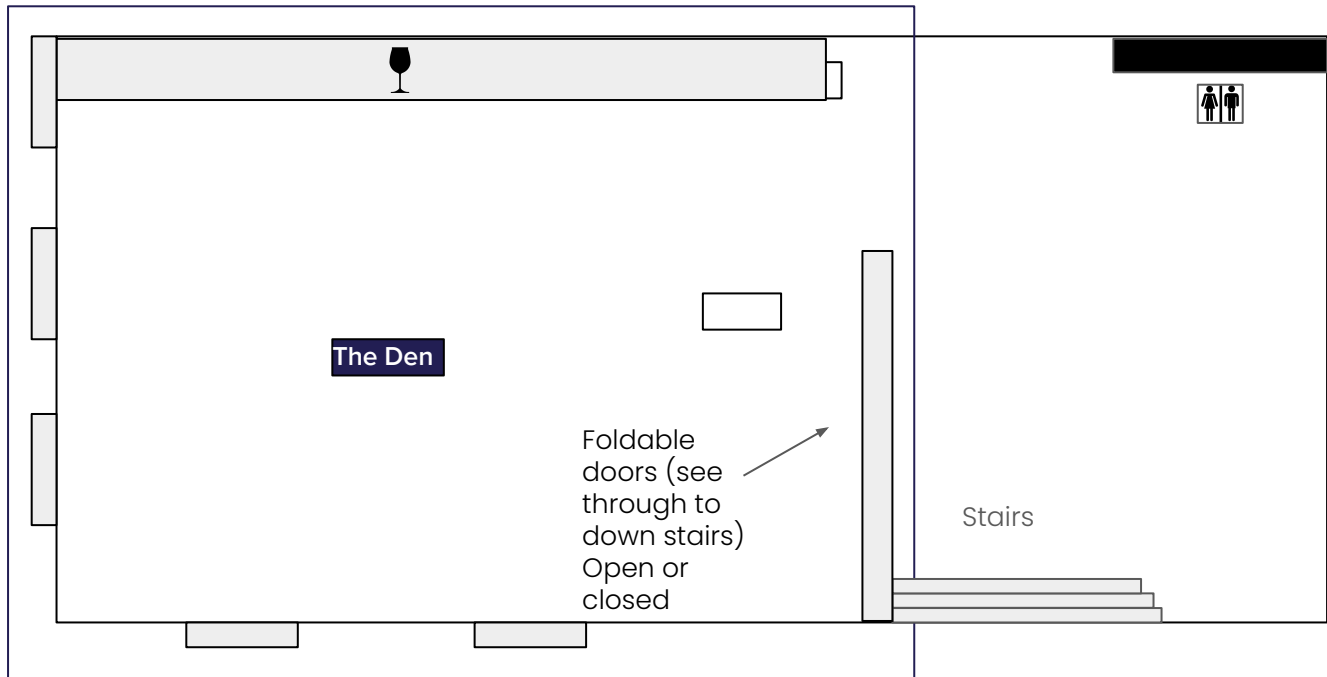
20% of minimum spend amount





# UPSTAIRS: THE DEN

## FLOORPLAN



## VIRTUAL TOUR

Click on the image or visit <https://www.klapy.com/tour/tGt0XnslGJ>





# Unlimited 'Chef Picks' Menu (1.5HRS)

**\$55pp  
MENU**

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Authentic Prawn Dumplings  
Xiao Long Bao  
Panfried Pork & Chive Dumplings  
Pork Spring Rolls  
Szechuan Pepper Chicken  
Chinese Broccoli with Oyster Sauce  
Legit Special Fried Rice  
White Chocolate Dumplings

**\$66pp  
MENU**

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Authentic Prawn Dumplings  
Xiao Long Bao  
BBQ Pork Buns  
Panfried Pork & Chive Dumplings  
Pork Spring Rolls  
Sweet Shredded Steak  
Chinese Broccoli with Oyster Sauce  
Legit Special Fried Rice  
White Chocolate Dumplings  
Chinese Wonka Dumplings

**\$78pp  
MENU**

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Ginger Prawn Dumplings  
Xiao Long Bao  
BBQ Pork Buns  
Lemongrass Chicken Dumplings  
Panfried Pork & Chive Dumplings  
Pork Spring Rolls  
Sweet Shredded Steak  
Crackling Roast Pork Belly Cucumber & Pickled Veggies w. Plum Sauce  
Chinese Broccoli with Oyster Sauce  
Legit Special Fried Rice  
White Chocolate Dumplings  
Chinese Wonka Dumplings

**PREMIUM  
SUBSTITUTIONS  
+\$6pp**

XO Scallop & Prawn Dumplings  
Roast Duck Dumplings  
Chilli Wagyu Beef Dumplings  
Flame Thrower Pulled Pork Dumplings  
Ginger Prawn Dumplings

## FOOD AND BEVERAGE SELECTIONS

Please advise us of your food and beverage selection at least 14 days before the date of your booking



# Unlimited Tailored Menu (1.5HRS)

ITEMS PRICE	8 \$56PP	10 \$68PP	12 \$82PP
STEAMED	2	3	4
FRIED	2	2	2
SHARING	3	3	4
DESSERT	1	2	2

## STEAMED

- Lucky Prawn & Chive Dumplings
- Pork Shu Mai With Prawn & Chinese Mushroom
- Authentic Prawn Dumplings
- Xiao Long Bao
- BBQ Pork Buns
- Lemongrass Chicken Dumplings
- Chilli Pork Dumplings
- Satay Peanut Chicken Dumplings
- Prawn & Shallot Wontons
- Mushroom Dumplings (V)
- Veggie Buns With Shiitake & Bok Choy (V)
- Buddha's BBQ Buns (V)

## FRIED

- Panfried Pork & Chive Dumplings
- Golden Panfried Veggie Dumplings (V)
- Crispy Prawn Wontons
- Duck Spring Roll
- Pork Spring Rolls
- Veggie Spring Rolls (V)
- Chicken San Choi Bao
- Veg San Choi Bao (V)
- Spring Onion Pancake (V)
- Rice Paper Prawn Rolls

## FOOD AND BEVERAGE SELECTIONS

Please advise us of your food and beverage selection at least 14 days before the date of your booking

## ORDERING

This is a shared style unlimited menu, with dish choice required prior to the function.

Premium dishes can substitute a standard dish for an additional cost of \$6 per premium item.

STEP 1: Choose which package you would like \$56pp (8 items), \$68pp (10 items) or \$82pp (12 items)

STEP 2: Based on the above decision, follow the grid and select your items from every section

## SHARING

- Sweet Shredded Steak
- Crackling Roast Pork Belly
- Fried Chicken Ribs
- Szechuan Pepper Chicken
- Sticky BBQ Roast Pork
- Chinese Broccoli
- Mixed Asian Veggies (V)
- Salt & Pepper Calamari
- Salt & Pepper Tofu (V)
- Stir Fried Chicken Noodles
- Legit Special Fried Rice
- Veggie Fried Rice (VG)
- Teahouse Mi Goreng (V)

## DESSERTS

- Signature White Chocolate Dumplings
- Chinese Wonka Dumplings
- Coconut & Osmanthus Jelly

## PREMIUM (+\$6)

- XO Scallop & Prawn Dumplings
- Ginger Prawn Dumplings
- Roast Duck Dumplings With Peking Sauce
- Chilli Wagyu Beef Dumplings
- Flame Thrower Pulled Pork Dumplings



# ROAMING CANAPES

## PRICING

ITEMS	6	8	10
PRICE	\$38PP	\$48PP	\$58PP

+ \$10PP for Unlimited Canapes

Each item will be served one piece per person, each items will make a round first, then customer can re-order once they have seen the all the items

## DIETARY REQUIREMENTS

Individuals will be catered for seperately

## MENU

### STEAMED

- Lucky Prawn & Chive Dumplings*
- Pork Shu Mai With Prawn & Chinese Mushroom*
- Authentic Prawn Dumplings*
- BBQ Pork Buns*
- Golden Lemongrass Chicken Dumplings*
- Satay Peanut Chicken Dumplings*
- Mushroom Dumplings (V)*
- Veggie Mini Buns With Shiitaki & Bok Choy (V)*
- Buddha's Bbq Buns (V)*

### FRIED

- Panfried Pork & Chive Dumplings*
- Golden Panfried Veggie Dumplings (V)*
- Pork, Dried Shrimp Football Dumplings*
- Crispy Prawn Wontons*
- Duck Spring Roll*
- Pork Spring Rolls*
- Veggie Spring Rolls (V)*
- Chicken San Choi Bao*
- Veg San Choi Bao (V)*
- Fried Chicken Ribs*
- Spring Onion Pancake (V)*
- Sesame Rice Paper Prawn Rolls*
- Salt & Pepper Calamari*
- Legit Special Fried Rice*
- Stir Fried Egg Noodles*

### DESSERTS

- Signature White Chocolate Dumplings*
- Chinese Wonka Dumplings*

### ROAMING CANAPE TRAYS

Please select from the options below (20 pc serve)

- Soft Shell Crab Sliders \$180
- Peking Duck Pancake \$110
- Chilli Wagyu Beef Dumplings \$70

### FOOD AND BEVERAGE SELECTIONS

Please advise us of your food and beverage selection at least 14 days before the date of your booking



# BEVERAGE OPTIONS

## BEVERAGE TAB

The beverage tab will be charged on a consumption basis. Please request a copy of our current beverage list to make your selection. Card must be supplied to charge or payment must be made before function.

## INDIVIDUAL PURCHASE

Guests can approach the bar to purchase their own drinks, suitable for whole venue bookings only.

## UNLIMITED BEVERAGE PACKAGE

### CLASSIC \$50PP 2HRS

Sapporo Premium - Tap  
Moon Dog Pale Ale - Bottled  
Tsing Tao - Bottled  
Asahi 'Soukai' mid strength - Bottled

Ca di Alte Prosecco, NV, Tuscany, Italy  
The Pass Sauvignon Blanc, Marlborough, NZ  
Airlie Bank Pinot Noir, Yarra Valley, VIC  
A8 'Méditerranée Rose, Provence, France

Soft Drinks

### PREMIUM \$65PP 2HRS

Sapporo Premium - Tap  
Moon Dog Pale Ale  
Tsing Tao - Bottled  
Asahi 'Soukai' mid strength - Bottled

Ca di Alte Prosecco, NV, Tuscany, Italy  
Other Wine Co. Pinot Gris, Adelaide Hills, SA  
Airlie Bank Pinot Noir, Yarra Valley, VIC  
A8 'Méditerranée Rose, Provence, France

Australian Craft Vodka, Australian Craft Gin, Bacardi White Rum, Sailor Jerry Spiced Rum, Australian Craft Whisky, & Makers Mark Bourbon  
\*no shots & no doubles to be served

Basic Soft Drinks

## ADD ONS

### Unlimited Cocktails \$80pp

*Great option for Celebrations, only includes our refreshing Hello Vera Cocktail.* Hello Vera - Roku Gin, Peach Schnapps, Aloe Vera, Mint, Lime, topped with Soda.

### Cocktail on arrival \$18pp

*This is a popular option, guests must pre order before arrival.*

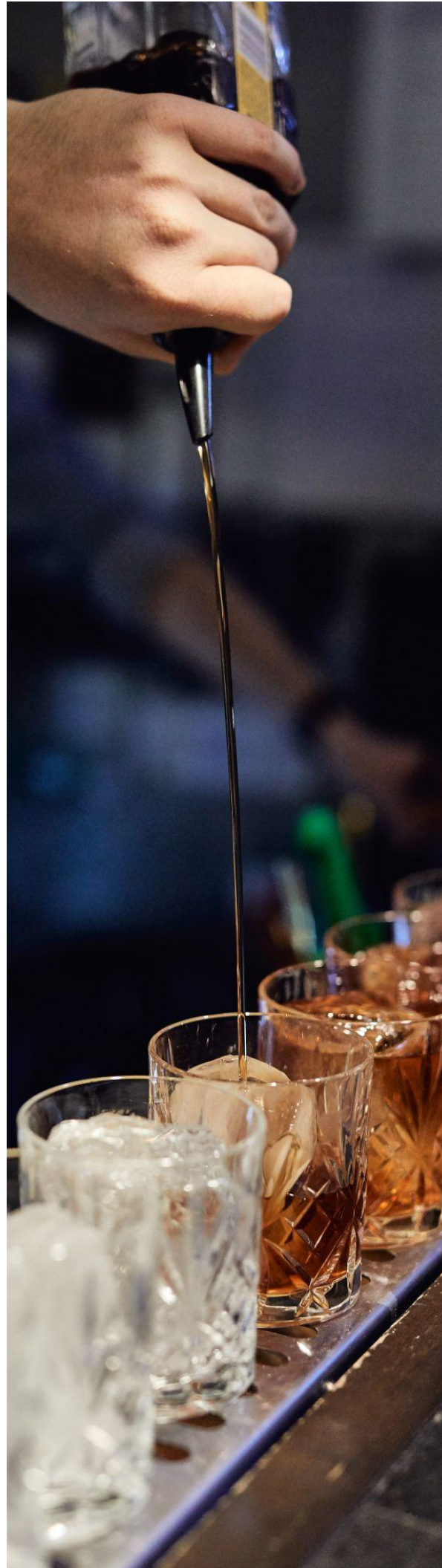
Pink Panther - Vodka, Fresh lemon, Soho Lychee & Aperol  
Hello Vera - Gin, Peach Schnapps, Aloe Vera, Mint, Lime, topped with Soda.  
Lemongrass Margarita – Tequila, Lime, Agave & Lemongrass  
Espresso Martini - Vodka, Mr Black, Espresso, Licor 43  
Old Fashioned - Makers Mark Bourbon, Bitters & Sugar

Sparkling to Toast \$11pp / \$16pp (French)

Iced Tea Pots \$15pp (contact us for more details)

Lemon Slushie Machine (Non Alc) \$200

Lemon Slushie Machine (With Alc) \$400







## **SOMETHING SPECIAL**

### **CAKE**

Yes BYO cake, no cake charge.

### **DJ**

You are welcome to book a DJ in the Den. We have a DJ we can recommend alternatively please have the DJ our Function Coordinator to confirm space and power requirements.

### **PHOTOGRAPHY**

You are welcome to book a photographer for your function.

Please have the photographer contact our Functions Coordinator to confirm space and timing.

We can also suggest a great event photographer.

### **PRICE:**

\$200 /PER HR (including edited shots)

### **DECOR**

You are welcome to bring in decorations and flowers, please see our terms and conditions for requirements. Please contact our Functions Coordinator to confirm layout, set up and pack down requirements.

### **SEATING PLAN AND NAME CARDS**

If you would like a seating plan please request a table plan to complete, working clockwise. If you would like us to set place cards for you, please send these to the venue 4 days prior in the order of the seating plan and we can lay out for you. There may be an extra charge depending on the size of your party.

# ABOUT THE LOCATION

## GETTING THERE AND PARKING

### VIA PUBLIC TRANSPORT

Tram No 78. Stop 48. South Yarra Train Station (5 mins)

Local taxi company can be contacted on (03) 9329 6377

### VIA CAR

Our address can be found via Google maps, there is plenty of free street parking. Jam Factory car park less than 5 min walk.

## ACCOMMODATION

The following accommodation is walking distance from our venue.

They are of varying styles and price points.

Como hotel

Olsen hotel

Cullen hotel

## LOCAL ACTIVITIES

South Yarra is a bustling, upscale suburb with activities for couples and families. Here are some of our favorite things to do:

Botanical Gardens

Village Cinemas

Melbourne Bowls Club - Windsor





# SCHEDULE

Timeline	Detail
Tentative hold	<ul style="list-style-type: none"><li>●We can tentatively hold a booking for 7 days</li></ul>
Deposit	<ul style="list-style-type: none"><li>●To confirm your booking a 20% of minimum spend deposit is required</li></ul>
14 days prior to the function	<ul style="list-style-type: none"><li>●Confirm food and beverage menu choices</li><li>●Submit dietary requirements</li><li>●Confirm and pay for any additional equipment or services (non-refundable)</li></ul>
7 days prior final confirmation	<ul style="list-style-type: none"><li>●Confirm final guest numbers</li><li>●Submit any special requests</li></ul>
Cancellations	<ul style="list-style-type: none"><li>●Within 7 days: 50% of food and beverage spend will be forfeited</li><li>●8-14 days: the deposit will be forfeited</li><li>●15+ days: the deposit will be refunded</li></ul>

# BOOKING POLICIES AND TERMS

## TENTATIVE BOOKING

- A tentative booking allows you to place a temporary hold on an available date.
- We will tentatively hold your preferred date for a period of 7 days. If we receive a conflicting booking request in this period, we will contact you and give you 24 hours to confirm your booking. If you do not confirm the booking within this period, we may cancel your tentative booking.

## HOW TO CONFIRM YOUR BOOKING

- When you are ready to confirm your booking, you will need to:
  - inform us you would like to proceed with the booking
  - pay a deposit of at least 20% of the applicable minimum spend by following the link in the email sent to you
- Please note:
- Your deposit will be applied as a credit to your food and beverage spend.

## CANCELLATION POLICY

- We will do our best to accommodate changes to your booking but please note:
  - If you cancel within 7 days of your booking date, a cancellation fee of 50% of the confirmed food and beverage selections will apply. Your deposit will be applied as a credit to the cancellation fee.
  - If you cancel between 8-14 days before your booking date, your deposit will be forfeited in full.
  - If you cancel 15 days or more before your booking date, we will refund your deposit minus a \$50 processing fee.
- Please note that our cancellation policy will apply if you reschedule your booking.
- If we are forced to cancel your booking due to unexpected circumstances (for example during periods of lockdown or restricted trading), we will work with you to reschedule and you will receive a credit for any amount you have paid. We will not be responsible for any expenses you incur as a result of the cancellation or rescheduling.

## MINIMUM SPENDS

- The minimum spend which applies to your function is set out in this brochure and will be confirmed before you pay the deposit.
- The minimum spend is the minimum cost of food and beverages for your function.
- The costs of any additional items and/or services (for example special equipment that you would like us to provide) do not contribute to the minimum spend.
- If your function does not reach the minimum spend, you will be required to pay the balance of the minimum spend amount.

## FOOD AND BEVERAGE SELECTIONS

- \$20pp for each additional hour of service
- You must advise us of your selection of food and beverage options at least 14 days before the date of your booking.
- If you or your guests have any special dietary requirements, you must provide the details and the guest's full name at the time you confirm your food and beverage menu choices. We will endeavour to cater for all dietary requirements and will advise you if we are unable to accommodate.
- If we agree to cater for any special dietary requirements:
  - It is the responsibility of the person with special dietary requirements to confirm with our staff prior to consuming food or beverages.
  - We will take reasonable steps to avoid cross-contamination but cannot guarantee that it will not occur
  - We cannot guarantee that traces of the relevant allergen will not be present.
  - All menu items are subject to availability and may change without notice.

## FINAL CONFIRMATION (7 DAYS BEFORE BOOKING)

- You must confirm final guest numbers, including the full name of any guest with dietary requirements that we have agreed to accommodate via either email or phone.
- After this final confirmation:
  - we may not be able to accommodate an increase in guest numbers or a change in dietary requirements
  - if guest numbers decrease, a fee of \$40 will apply for each guest no longer attending.
- Any special requests including layout, bump in and out times or AV must be confirmed via email or phone.



# BOOKING POLICIES AND TERMS CONT.

## LICENSE REQUIREMENTS

- We will comply with all applicable licence requirements, including responsible service of alcohol, trading hours and the impact of our operations on the surrounding area (including noise restrictions).
  - We may refuse service of alcohol to any person.
  - We may require you to reduce noise.

## ACCESS

- If you require access to the venue outside of your booking time, please notify our Function Coordinator in advance. We will do our best to accommodate you but can't guarantee that access will be available.

## BYO POLICY

- Any food or beverages that you would like to bring to the venue must be approved by the Functions Coordinator and may be subject to additional fees or charges, for example cake charge or corkage.

## OUTSIDE EQUIPMENT AND DECORATIONS

- Any equipment or property that you bring to the venue remains your responsibility at all times. We recommend you consider whether insurance and/or security are required.
- Any decorations, signage, electrical or AV equipment that you would like to use must be approved in advance by our Functions Coordinator and must not cause any damage to our venue.
  - Glitter and confetti are generally not permitted.
  - Electrical equipment must be used in accordance with all applicable safety standards and must be tagged and tested.
  - You must remove or collect any items at the conclusion of your booking.
- It is your responsibility to ensure that any electrical or AV or equipment are compatible with and will not cause damage to our systems and equipment.

## DAMAGES

- You are responsible for any damage caused by you, your guests, your contractors or any property or equipment that you bring to the venue.